

We want to give all Salvationists the opportunity to join us at Booth College of Mission ...

- That's why we offer this course to you at a greatly **discounted price**. BCM will cover your travel expenses where ever you are in the country.
- Our short courses are taught by The Salvation Army and New Zealand's **leading experts** for a fraction of the corporate cost, because we believe in equipping God's people both personally and professionally.
- The **excellent facilities**, hospitality and fabulous food are a highlight for many participants. We look forward to having you at our place.

Salvation Army Finance Training

HOW DO I APPLY? Contact Booth College of Mission for a registration form: phone: 04 528 8628, email: bcm@nzf.salvationarmy.org

WHEN: 11-13 March 2015

WHERE: Booth College of Mission, Upper Hutt

COURSE COSTS: \$420.00 (GST exclusive). This includes travel costs, course materials, teaching, refreshments, lunches and evening meals.

This course is subsidised by The Salvation Army as part of our ongoing commitment to empowering leadership.

Please send your registration form by 11 February 2015



SALVATION ARMY FINANCE TRAINING



Join us for a short course
—it's an opportunity too
good to miss!

» Excellent guidelines and presentation. Well set out to cover a range of essential tasks « Alison

Equipping you for Salvation Army financial administration

Brought to you by the Territorial Finance Support Team, in conjunction with the Centre for Leadership Development, Booth College of Mission

11-13 March 2015

At Booth College of Mission, Upper Hutt





Course content

This course is hands on and practical. You'll also meet others who share similar responsibilities. The course covers:

- Income—including banking, invoicing, policies and procedures
- Accounts Payable
- GST
- Basic accounting and journals
- Software: Technology One

Following the course, delegates will be provided with ongoing coaching and assistance with their various finance related tasks.

Please bring the following to the course in order to get the best value:

- Intranet log-in details
- Finance One log-in details
- A laptop (if you have access to one)



We know The Salvation Army is called to be 'good stewards' of everything that God has given us, including finances. But do you need an accounting degree to help your Corps or Centre run its finances? The good news is—you don't.

This short course has been prepared by experts to equip people involved in their corps or centre finances around The Salvation Army's financial procedures and systems. You'll learn practical tools and tips. Administering Salvation Army finances accurately and efficiently is an important part of being connected, streamlined and mission-focussed. If you're a corps officer, administrator or volunteer, you play a vital role in this ministry.

» An excellent introduction to the practicalities of Salvation Army finance « **Stephen**



Who is it for?

This course is for Salvation Army treasurers, secretaries, finance administrators, business administrators, accounts assistants, corps officers, and volunteers who help with finances at The Salvation Army.

If you'd like to attend, talk to your corps officer, or your divisional or nationally-managed programme finance representative.

» ... the course filled many gaps in my knowledge and will make my job easier « **Graham**